

HALE-BYRNES BOARD MEETING SUMMARY OF ITEMS DISCUSSED
February 19, 1985 - May 22, 1990

February 19, 1985

1. Present: Whiteside, Miller, Eastburn, Draper, Diehl, McEwing, Nolan, Case, Ward, Draper. Moment of silence for Dorothy Greer, who passed away Feb. 15, 1985.
2. Treasurer's report: Balance in checkbook: \$89.52. MM Investment Account: \$8,516.27.
3. New Business: Board recommends a \$25.00 honorarium for speakers, of which \$15 goes to the House and up to \$10 may be kept for speakers' travel.
4. Activities Committee would like to hold a spring walk-through April 20. The Board will support their efforts.
5. Tentative plans for Fall Yard even September 7th and Nov./Dec. event. Hostess training will begin 2/26/85.
6. Beth Langston has a request to submit recipes for new cookbook for 1987 ratification celebration. Also, she studied the bottom of the Deed and has translated it. There are still a few missing words.
7. Old Business: New stationery and envelopes are ready. Hand-out cards in desk.
8. Renewal Membership Drive discussed. Have about 66 members. Possibility of corporate memberships or donations discussed. Postponed until someone volunteers to look into the possibilities.
9. New Board member discussed--need for someone to help with House & Grounds Committee.
10. A letter has been sent to Dean Nelson regarding obtaining property across from the House for parking.
11. S. Miller met with John Sweeney to go over list of our possessions held by the State. A need for more artifacts is a priority at this time.
12. There was a flood. Water in basement but did not damage heater. Need to contact Corps of Engineers, Biden, Roth and Carper to see if we can get a bulkhead or some way of shoring up bank.
13. Application for funds for a special event through the DE Arts Council was presented. Deadline is March 1.

March 12, 1985

1. Present: Whiteside, Miller, Donna Draper (Secretary), Case, Nolan, Naudain, McEwing, Diehl, Sweeney and Chic Draper (Treasurer). Balance in checking: \$339.42; MM Investment: \$8,516.27.
2. New Board member: Warner Naudain.
3. Papers being prepared to transfer property across the street to Div. of Historical and Cultural Affairs. Need to petition State to upgrade property for parking.
4. Our resident, Beth Langston, asked for permission for her mother to stay with them while she is looking for work and a place to live. The Langston's will paint the room since the State hinted it would not be able to do it until next fall.

5. John Sweeney reviewed inventory list and found 30 items still not returned, such as 1 low boy, 1 drop table, some wing back chairs. Need to keep after the State for more items to make the house more interesting, useful and decorative.
6. Spring walk-through report by Anna Mae Case. Letters were sent to 30 garden clubs requesting floral displays for April 20 walk-through; 3 responses so far.
7. Successful training program for guides/hosts held in February.
8. New Committee for Maintenance and Development formed. Projects include parking area development, creek bank, better use of basement area.
9. Letter ready for membership drive. Corrections to computer mailing list needed.
10. Request for "open by appointment only" sign for front door.

April 9, 1985

1. Present: Miller, Draper, Naudain, Case. Treasurer's report: \$286.18 in checking account, \$8,567.70 in MM Investment account.
2. Membership letters mailed. C. Draper will have tax deductible cards printed to be sent as receipts for gifts contributed.
3. Sign ordered for front door: "Open by appointment." Beth Langston suggested "No Admittance" sign for stairs to second floor suggested.
4. Old Business: Letter sent to Div. of Historical and Cultural Affairs re furniture, bill for painting, outside problems, parking area. Reply: State can't help pay for painting this year.
5. Repair of large room floor crack discussed. Mr. Naudain will investigate filling with wood putty/cardboard. Board recommended painting upstairs; take money out of investment funds.
6. John Sweeney has been getting run around on whereabouts of furniture and artifacts belonging to House. Will report next meeting.
7. No representatives from DSPA at State Historical meeting. Miss Miller thinks it is unnecessary anyway.
8. New Business: [Details of Spring Walk-Through on April 20.] Anna Mae Case given permission to purchase cash box.
9. Activities Committee will have another training session for hosts/guides. Hosts encouraged to use their own approach. Must be DSPA members.
10. Meeting held on embankment problems. Dept. of Agriculture stated no funds will be available until July 1. Still investigating what department is ultimately responsible for creek bank: Div. of Historical Affairs, Div. of Wetlands; Dept. of Agriculture, Conservation Department (because Creek is tidal).
11. May need a new sump pump for another area of basement. Other suggestions to help with basement moisture: ceiling fans, dehumidifier. Basement recommended for limited use at this time. Food serving will have to come from upstairs.
12. Sara Miller looking into printing Hale-Byrnes notecards to sell.
13. [List of names and addresses of DSPA members on Activities Committee, June 1985, also on file with Board meeting minutes.]

[No minutes May 1985 through August 12, 1986]

September 9, 1986

1. Naudain, Diehl, Whiteside, D. Draper, Funderburk, McEwing, Case, C. Draper. Treasurer's Report: \$956.80 in checking; \$7,257.68 in MM Investment account. We are on budget but down about \$200.
2. Harvest Festival report presented. Event will be held October 25. Volunteers needed!
3. Telephone poles at front of wall will be removed. Naudain make inquiries into getting "Historic Site" signs to be placed on new road (bypass).
4. Sycamore tree at front of the house in sad state but still blooming. There is a need to plant or transplant some sycamores soon.
5. [Harvest Festival Committee meeting minutes, September 30, 1986 and additions to September 22 included with minutes.]

December 6, 1986

1. D. Draper, McEwing, Naudain, Funderburk, Ward, Diehl, Boden, Pennington, M. C. Draper. Balance in checking: \$34.69; MM Account: \$8,211.12. Harvest Festival shows a profit to date of \$41.99.
2. Annual meeting will be in January 1987. There will be an election of officers.
3. Report on Harvest Festival. (See file of past Board Meeting Minutes.)
4. Need to express concerns for future use and maintenance of vacant area across the street owned by State. Will write letters to Senators Neal, Burnt, Gilligan plus Div. of Historical and Cultural Affairs.
5. Discussion about priorities of DSPA. Need new members. Also need workers to help with special projects such as Harvest Festival.
6. History project; tabled until next meeting
7. Regular meeting date: Fourth Tuesday of each month.
8. President's Reception at HB House Monday, February 23. Need list of names and addresses for invitations and help organizing refreshments, hostess/host, etc.
9. Next meeting: Tuesday, January 27, 1987, 10:00 a.m.

February 25, 1987

1. Present: Whiteside, D. Draper, Pennington, McEwing, Naudain, Funderfurk, Diehl, Nolan, Ward, M. Draper. Treasurer's Report: \$299.89 in checking account; \$8,881.84 in MM account. Written report dated January 27, 1987, attached.
2. New officers: Pres. George Whiteside; Vice Pres. Warner Naudain; Treasurer: Harry Diehl; Secretary: Jean Funderburk. VP in Charge of Program: Barbara McEwing. Elected unanimously. Naudain will look into cost of hiring a lawn cutting company for coming year.
3. Nancy Sawin displayed several maps she collected. Working on tracing route that Gen. Washington took on his way to Gettysburg.
4. Meeting adjourned for George Washington's Birthday celebration.

March 24, 1987

1. Present: Whiteside, Naudain, Diehl, McEwing, Nolan and B. Langston, acting as Recording Secretary
2. New officers elected at last meeting: G. Whitehead, Pres.; W. Naudain, VP; Kip Kelso Boden, Honorary VP; H. Diehl, Treas.; J. Funderburke, Sectary; B. McEwing, VP in Charge of Programs; A. Nolan and N. Sawin, Historians.
3. Discussion of lawn care and possible purchase of riding mower, which was thought to be too expensive.
4. Need to get more bids for refinishing floors and find out how much the State will underwrite.
5. W. Naudain will get prices for taking down box elder on rear patio and replanting..hopefully a sycamore to tie in with old tree in front of house.
6. New business: meeting held at Sarah Miller's house to discuss public relations. Minutes read and Board is in agreement with contents.
7. Treasurer's report: \$8,252.61 in money market account. Discussion on dropping non-paying board members after a grace period.
8. Motion approved to join Association of DE Historical Society.
9. Mrs. McEwing will contact Dr. Edward Becker, President of the George Washington Club, about use of House.
10. Discussion of having an event to celebrate week of December 7th. (Delaware Day?)
11. Discussion of date for Harvest Festival.
12. Mr. Naudain will check on lease of land across the street and getting an "Historical House" sign from the State.
13. As a result of a telephone poll, Board meetings will be held on 4th Tuesday of every month at 10:00 a.m. for foreseeable future.

April 28, 1987

1. Present: H. Diehl, D. Draper, J. Funderburk, W. Naudain, D. Pennington, M. Ward, G. Whiteside. Treasurer's Report: checking: \$278.10; MM account: \$7,752.61. Telephone service changed to one with a lower rate. Motion made (and passed) that in future, expenditures should be approved by a committee of three board members.
2. Building and Grounds Report: Grass-cutting company hired. Ivy around building will be removed. Possibility of moving two sycamore trees from across the street to HB property, one to replace box elder in back of house; one for old sycamore in front. Also discussion of refinishing floors.
3. Old Business: Letter from George Washington Club re joint collaboration with us. They need space for meetings, library and collections. DSPA feels this would be very positive idea.
4. Harvest Festival: Date set for October 3; October 4 as rain date. Committee chairmen chosen for Publicity, Recruiting paid exhibitors, non-paid exhibitors, food (arranging for concessions), entertainment, Security/Grounds/Admission, Decorations. Decided not to charge admission. Exposure, not financial needs,

principal reason for festival. Whiteside talked with neighbors across the street who are willing to cooperate with our activities provided she knows about them in advance and if we keep off her property.

5. New Business: Letter should be sent out to delinquent members to remind them of outstanding dues.
6. Need for another newsletter approved.

May 26, 1987

1. Present: Diehl, Draper, Funderburk, McEwing, Naudain, Sweeney, Whiteside. Treasurer's Report: Checking: \$191.51; MM account: \$7,452.00.
2. Building and Grounds Report: No decision on best way to redo flooring yet. Naudain will talk to Ken about contract on oil burner.
3. Harvest Festival: Diehl recommended admission charge of \$1.00 for adults; no charge for children under 16. Emphasized the need for publicity. (See original minutes for more details.)
4. Whiteside met with members of George Washington Club. Very positive reaction on both sides. Club members will come out to look at house and make decision on how it can best be utilized by them.

June 30, 1987

1. Present: Diehl, McEwing, Naudain, Nolan, Ward, Funderburk. Treasurer's Report: Checking: \$279.09; MM: \$7,523.61.
2. Old Business: Still negotiating terms of use with George Washington Society.
3. Building and Grounds: Naudain checking service contract for oil burner. No report yet on floor situation.
4. Ward still pursuing George Washington project with Mr. Simpson.
5. New Business: New member, Robert Godfrey, has agreed to be coordinator for membership and editor of newsletter.
6. Fall Festival: Three signed-up exhibitors; McEwing sending letters to previous exhibitors. Nolan discussed publicity. Funderburk received approval for \$300 for entertainment. B. Langston said Jerry's Lunch works would pay us \$100 for the privilege of selling food. She is waiting for sample menu.
7. There will be NO July meeting. Picnic will be held August 6 at Whiteside's for those involved in Fall Festival. Other interested Board members also invited.

August 16, 1987

1. Informal meeting held at Whiteside's for primary purpose of discussing plans for Harvest Festival. Present: Diehl, Draper, Funderburk, Godfrey, Langston, Ewing, Nolan, Penningtons, Sawin, Sweeney, Whiteside.
2. Old Business: Contract to clean and service oil burner signed with United Fuel for \$84.95.
3. It will cost \$200 each to move sycamore trees. Will need approval to move them onto State property. However, cost can come from \$4,000 allocation received

from State for use this fiscal year. The Board approved allocation of \$800 for this purpose, work to be done next week.

4. Harvest Festival: See original minutes for details on paid exhibitors, non-paying exhibitors, entertainment, food and parking, grounds and security.
5. Newsletter: R. Godfrey introduced. Will put out newsletter second week in September. Also a need for flyer as soon as possible. He is updating membership list.
6. Publicity: Nolan putting together spot announcement for radio stations, and has made contact with WHYI for possible segment on "Spotlight." We are being listed in Delaware Today calendar. Will hold early meeting in September (to accommodate Pres. Whiteside's traveling schedule, to discuss Harvest Festival.
7. Picnic supper followed.

September 3, 1987

1. Present: Case, Diehl, Draper, Funderburk, McEwing, Naudain, Nolan, Pennington, Sawin, Whiteside., B. Langston and guest, G. McDowell
2. Grounds Committee: Inasmuch as the total for the trees is under \$1,000, no prior approval is necessary from Dover. However, a letter needs to go to the Highway Department and actual moving cannot be accomplished until October.
3. Harvest Festival: See original Board meeting minutes.

October 27, 1987

1. Present: Case, Diehl, Funderburk, McEwing, Naudain, Nolan, Pennington, Whiteside. Treasurer's Report: \$288.77 checking; \$6,074.76 MM fund.
2. Old business: Membership: picking up new members from George Washington Club. A master list of members is being prepared and will be on computer by next year. Robert Godfrey nominated for Board member; unanimously approved.
3. Building and Grounds. Trees transplanted yesterday. Expenses for improving and extending brick walk and steps as well as painting kitchen can all be taken care of from \$4,000 grant. It was suggested a gate instead of the chain at the entrance of the driveway would be preferable.
4. Harvest Festival: "obviously went in the hole," but further discussion tabled.
5. New business: Whiteside, Sweeney and Sawin meeting with Neal Fitzgerald at Winterthur on Thursday to examine some old maps Fitzgerald has which are available. Anyone else interested is welcome.
6. Beth Langston reported on two wedding receptions held at HB recently. A discussion followed concerning reasonable charges. Functions should be limited to 40 people and \$200 should be charged with \$50 an hour overtime. Langston also reported a need for glasses and dessert dishes for the house.

November 24, 1987

1. Present: Diehl, Funderburk, Godfrey, McEwing, Naudain, Sawin, Whiteside. Treasurer's Report: Checking: \$456.74; MM funds: \$6,714.69. Received a

check in the amount of \$1,000 from Kip Boden. Whiteside will write thank-you note.

2. Membership Report: Letter has been drafted. People who join after September 1987 will be credited for 1988. It was decided to include legislators who have shown interest or supported DSPA to support our organization.
3. Old Business: Historic Projects: A committee should be formed to develop a history of the HB House and revolutionary time period of Delaware. Suggested members: Sawin, McEwing, Sweeney, history teacher McDowell and Harry Diehl.
4. History of colonial and natives time period. Possible lectures at HB on history. Public welcome. Suggested names: Jay Custer (archaeologist), Weslager, Zipf, Munroe, Bill Frank.
5. Maps: Meeting at Winterthur. Four maps plus a book are for sale for \$1,500. Motion was made to purchase these maps and book with money from the treasury with expectation of replacing these funds.
6. New Business: Washington Club will meet at HB next month to check on changes to be made to room they will use. Discussion concerning a party for Washington's Birthday again this year, February 21. Details will be discussed at next meeting.
7. There will be no December meeting. Next meeting January 26, 1988.

January 26, 1988

1. Present: Diehl, Draper, Funderburk, Godfrey, Naudain, Pennington, Sawin, Whiteside. Treasurer's report: \$291.75 in checking account; \$4870.20 in MM account.
2. Election of Officers: Motion seconded and passed that Board members be re-elected, as well as motion seconded and passed that present officers be re-elected for 1988-1989.
3. Old business: Fall Festival - Diehl won't be able to be as involved as last year. Lee Horrice Hunt proposed as possible new person to get involved.
4. Membership drive: renewal forms and returns were favorable. Honorary membership extended to local legislators, Gilligan, Berndt and Neal.
5. Building and Grounds: New locks have been installed on doors. Contract on heater finalized. Balance in grant from State: \$2,700. State Forester feels old sycamore tree really should be removed. Old pavers should be used for brick work on walks.
6. Maps: have been purchased and are in possession of Whiteside. We should develop a Map Acquisition Fund, perhaps selling reproductions. Need a committee to discuss future of maps, proper care, exhibition, etc.
7. Washington's Birthday Celebration: Sunday, February 21. Invitations will be sent out to all members and other appropriate people.
8. New Business: Possibility of setting up a series of lectures or forums with Delaware Council on Social Studies. Need to consider development of programs relating DE history material available to teachers re Washington's role in DE during revolution.
9. Also need to consider making HB House available for forums of educational content sponsored by historical organizations.

April 26, 1988

1. Present: Diehl, Draper, Funderburk, Godfrey, McEwing, W. Naudain, and Whiteside. We have a total of 58 members. Most of G. Washington Club have joined. Treasurer's Report: checking: \$296.46; MM account: \$4,330.61. Discussion followed concerning low finances and the fact that we have had practically no income for the past several months due, in most part, to Langstons' inability to pay rent. Will meet with Langstons to explore arrangement for payment.
2. Old Business: Living room floor has been repaired with 200-year-old pine from Whiteside's barn. Cost to State: \$52.20. Result: excellent. Dining room not complete.
3. Hot water heater died. Cost to State to repair: \$167.80. \$363 left in grant for this year.
4. Discussion concerning gate on driveway. Iron vs wood?
5. The Bartlett people have been thanked for work on sycamore tree.
6. New Business: Lee Hoiriis has agreed to work on development of historical projects. Godfrey will set up a meeting with teachers. Sawin has maps and hopes to copy them for future use.

May 24, 1988

1. Case, Diehl, Draper, Funderburk, McEwing, Naudain, Nolan, Pennington, Whiteside. Guest: Leigh Hoiriis. Treasurer's Report: Checking: \$772.38; MM account: \$3,445.19.
2. Old business: Satisfactory arrangement has been worked out with Langstons to repay past rent as well as present rent.
3. Gate: a picture of gate at John Dickinson House was displayed and discussed.
4. The George Washington Club is installing bookshelves in the back room for their library. Meets with our Board's approval
5. New Business: Map: McEwing donated a copy of 1690 map showing tributaries in this area. Gift accepted with thanks.
6. Historical projects: Hoiriis introduced. Possible projects: two-dimensional map to be used for school tours. Looking into Humanities Grant. Hoiriis will chair meeting and invite teachers. Historical groups should be invited as well as legislators and historians - Hoffecker, Weslager and Custer of U. of D. This meeting will take place of regular June board meeting.

July 13, 1988

1. Present: Bushman, Case, Diehl, Draper, Funderburk, Hoiriis, Long, McEwing and Whiteside. "Whatever final form the project may take, focusing on George Washington in DE and the Hale Byrnes House, it should commence by affixing markers to a large map indicating the presence of Native Americans, settlements, churches/graveyards, mills, taverns, iron forges and foundries, industry,

agriculture, shipping and commerce, George Washington and perhaps more.” Educators should be at next meeting. Maps should be available. Educators should determine among themselves when they can all be available and advise George Whiteside, setting time and date of next meeting. Note: Letter dated August 3, 1988, from Hoiriis, recommending that Barbara McEwing take over for him as he is withdrawing.

May 17, 1990

Notes from meeting at Winterthur re cutting through doorway to connect the two adjacent second floors of the Hale-Byrnes House. Present: McEwing, Sawin, Case, Naudain, Sweeney and Whiteside. Committee recommends the Board move the tenant quarters to the second floor and reserve first floor to the exclusive use of the Society. It was agreed to hire an architect for cutting through the doorway but to postpone any long range study to a future date.

May 22, 1990

1. Present: Whiteside, Schiek, Naudain, McEwing, Draper, Barnes, Case, Nolans, Sawin, Godfrey, Ward, Diehl.
2. Board introduced to new tenants, Angello and Lenore Grillo, medical interns at Christiana Hospital. Expect to be here four years.
3. Treasurer's report: checking: \$179.85; MM \$5,232.10.
4. Building and Grounds: Minor improvements made to make the house fit for new tenants. Got new answering machine. Question of cutting doorway deferred to a later date.
5. Harry Diehl brought up question of disposing of old Treasurers' reports and other records not of value that are stored in his home. Anna May Case offered an old file cabinet that could be kept at the Hale Byrnes House that we could store the papers in.
6. Sycamore tree - postponed treatment and feeding for this year.
7. Doorway. Subcommittee met at Winterthur. See notes dated May 17, 1990, above. Board recommended that doorway be put through on second floor as soon as possible for fire and safety reasons. Motion approved. President will write to State to request permission to proceed as soon as possible.
8. Newsletter and Membership Drive. Whiteside is preparing a newsletter to go out with membership renewals. Expects to have them in the mail by the end of June.